#### PACKING LISTREQUIREMENTS

All ARNG, USAR and Active Army students reporting for training are required to bring the following: TA-50/OCIE:-Bag clothing waterproof -Hydration system (Camelbak)- Trousers wet weather- Parka wet weather- Steel toe safety boots (Safety boots must comply with the ANSI Z41-1991)- Eye protection (clear and dark)- Kevlar/MICH/ACH helmet- Assault pack- ALL LEATHER gloves- Hearing protection-Coveralls (must bring two) FOR WINTERMONTHS- 1 October to 1 April (bring in addition to items above)-Cap synthetic: microfleece- Cold weather top(s)- Cold weather bottom(s)- Drawers cold weather-Undershirt, cold weather- Cold weather leather glove shells with inserts. NOTE: IF YOU DO NOT BRING ALL LEATHER WORK GLOVES and SAFETY SHOES/BOOTS, YOU WILL BE REQUIRED TO PURCHASE THEM PRIOR TO STARTING THE COURSE.

## **Reporting Instruction for Functional Courses**

Welcome to the United States Army Ordnance School, Fort Gregg-Adams, Virginia. In preparation for your stay with us, we have compiled some helpful information pertaining to standards for the following Functional Courses: 610-ASIH8 Wheeled Vehicle Recovery Operations, 610-ASIR5 Rough Terrain Container Handler Maintainer, 611-ASIH9 Track Vehicle Recovery Operations. Note: Review all special information in ATRRS under the course information. Packing list and additional information for each course can be found at https://www.milsuite.mil/book/docs/DOC-1107319 in folder Fort Gregg-Adams ASI Special information Resident Training Only.

## Reporting

- (1) Report to 59th Ordnance Brigade Staff Duty, building 18018 for initial in-processing and medical screening. 59th Ordnance Brigade Staff Duty phone is (804) 765-9288/9289. Proceed to Foxtrot Company, 832nd Ordnance Battalion CQ desk at building 3005 for unit processing. Foxtrot CQ Duty phone is (804) 734-6340; all students must physically sign in and collect an information sheet regarding Class information, reporting procedures and location place and time. The Foxtrot 832nd CQ desk is open 24/7. When entering FT. Gregg-Adams through Sisisky Blvd, take a right onto B Avenue. Building 3005 will be on your immediate right.
- (2) In accordance with Joint Federal Travel Regulation (JFTR), Volume 1 and Army Regulation (AR) 55-46, Travel Overseas 20 June 1994; personnel in TDY status are not authorized movement of dependents at government expense.
- (3) TDY for Functional Courses. TDY Funding will be required for training designed to qualify leaders, Soldiers, and DA civilians for assignment to duty positions that require specific functional skills and knowledge. Sending organizations are required to authorize and fund off-post lodging (hotels) and a rental car for those who fly. The Ordnance School will not provide lodging, meals, nor will transportation be provided for students attending these courses.
- (4) Meet height/weight/tape standards in accordance with Army Regulation (AR) 600-9, THE ARMY WEIGHT CONTROL PROGRAM and AR 350-1. Every Student will participate in height/weight upon arrival to the School House. If a student fails to meet the standard, they will be counseled and re-taped no earlier than 7 days after initial weigh-in. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course. The DA Form 1059 (Service School

Academic Evaluation Report) of Soldiers who fail to meet height and weight standards will be annotated in block 11d "Failed to Achieve Course Standards."

# Administrative Requirements.

- (1) All soldiers reporting for the Functional Courses, 610-ASIH8, 611-ASIH9 and 610-ASIR5 will report with TRADOC Form 350-18-2-R-E http://adminpubs.tradoc.army.mil/forms.html completed to 832nd Ordnance Battalion, F Co., Fort Gregg-Adams, VA 23801. Soldiers reporting for courses without the required documentation have 72 hours to provide them to course administrators. Failure to provide required documents in the established time will result in the Soldier being dis-enrolled and returned to their unit.
- (2) At least 10 copies of your orders or DD Form 1610/DTS. Duplication abilities will not be available during in processing.
- (3) Personal Health and Dental Records (if TDY enroute to new duty station).
- (4) Civilian Driver's license and DA Form 348 (if issued) are required for the 610-ASIH8 Wheeled Vehicle Recovery Operations and 611-ASIH9 Tracked Vehicle Recovery Operations courses.
- (5) Completed Total Army School System (TASS) Pre-execution Checklist (TRADOC Form 350-18-2R-E) http://adminpubs.tradoc.army.mil/forms.html or the electronic version in ATRRS. If utilizing the TRADOC Form 350-18-2R-E, ensure that original signatures and initials are IAW TRADOC REG 350-18 (no copies). If another is signing for the Commander, ensure a Delegation of Authority.

# Lodging

- (1) On-post government transportation, barracks, and government dining facilities are not available for Functional Courses, 610-ASIH8, 611-ASIH9, 610-ASIR5, 121-F49 and 104-F25. Per DA MSG, 162330Z Feb 06, sending organizations are required to authorize and fund off-post lodging (hotels) and a rental car for all TDY soldiers attending the course. For additional information, please see your Defense Travel System Representative.
- (2) Students who reside (live) within a 50-mile radius of Fort Gregg-Adams will not be entitled to travel allowances and per diem payments. Soldiers in this category are not allowed to live in the billets and will commute to Fort Gregg-Adams daily.

## Meals

Students are authorized per-diem at the commercial rate for Fort Gregg-Adams and will purchase meals on their own with a government credit card. Therefore, students are not issued meal cards and a government dining facility is not available.

#### Transportation

- (1) Transportation is not available and sending units will need to authorize a rental car or POV for TDY students attending Functional Training courses.
- (2) Reimbursement for gas in rental cars is authorized for in-and-around mileage and should be limited to twelve miles per day on Fort Gregg-Adams. Students are encouraged to save gas purchase receipts.

(3) If air transportation is utilized, departing flights will not be scheduled any earlier than 1500 on the day of graduation.

